

**PRELIMINARY AGENDA**

**MEETING OF THE MAYOR AND ALDERMEN**

**NOVEMBER 10, 2016**

1. Approval of the summary/final minutes for the City Manager's briefing of October 27, 2016.
2. Approval of the summary/final minutes for the City Council meeting of October 27, 2016.

**ALCOHOLIC BEVERAGE LICENSE HEARINGS**

3. Desmond White for Wonderland Ventures, LLC t/a The White Rabbit, requesting liquor, beer and wine (drink) license at 307 West River Street, which is located between Martin Luther King Boulevard and Barnard Street Ramp. The applicant plans to operate a bar/lounge. (New request/ownership)
4. Christopher Sywassink for Ghost Coast Distillery, LLC t/a Ghost Coast Distillery, requesting liquor (manufacturer) license at 641 Indian Street, which is located between West Fahm Street and Warner Street. The applicant plans to operate a distillery. (New request/ownership)

**PUBLIC HEARINGS**

5. 2017 Housing and Community Development One-Year Action Plan. This is the second public hearing to receive comments concerning the City's 2017 Housing and Community Development One-Year Action Plan for the allocation of Community Development Block Grant (CDBG), HOME, and Emergency Solutions Grant (ESG) funds. The plan is based on HUD program requirements, Council priorities, public input and stated objectives as identified in the City's 2013-2017 Housing and Community Development Plan.

## **PETITIONS**

6. Petition 160305 to Abandon and Quit Claim the Former Godley Road Right-Of-Way Across the Property Located at 425 Jimmy DeLoach Parkway. Petitioner, Attorney James P. Gerard, with Oliver Maner LLP and representing Morgan Lakes Industrial LLC (Property Owner), is requesting the City abandon the un-paved former Godley Road right-of-way which traverses the property owner's 38.45-acre tract located in the southeastern quadrant of the intersection of Jimmy DeLoach Parkway and Interstate 95, having an address of 425 Jimmy DeLoach Parkway (PIN: 2-1016-01-038). The former road has been replaced by the Jimmy DeLoach Parkway and is no longer needed for the purpose for which it was established. The owner plans to develop the property.

Recommend the City declare surplus for the former Godley Road right-of-way across the property located at 425 Jimmy DeLoach Parkway and offer that property for sale to the adjoining property owner for consideration of payment at appraised market value, and authorization for the City Manager to execute related deeds, contracts, and closing documents. (An aerial map is attached.) Recommend approval.

## **FIRST AND SECOND READINGS**

7. Victorian Neighborhood Association (MPC File No. 16-004013-ZA). An ordinance to amend Sec. 8-3028 Victorian District Zoning Ordinance. Recommend approval.
8. 703 Louisville Road (MPC File No. 16-001421-ZA). An ordinance to rezone 703 Louisville Road from the 1-H (Heavy Industrial) zoning classification to a P-RIP-D (Planned Medium Density Residential) zoning classification applying the "extraordinary and unusual" provision of Sec. 8-3031(D)(l)(a) with site plan. Recommend approval.

## **RESOLUTIONS**

9. 2017 Housing and Community Development One-Year Action Plan. A resolution to authorize the City Manager to submit the City's Housing and Community Development One-Year Action Plan for 2017 to the U.S. Department of Housing and Urban Development and to enter into grant agreements with the sub-recipients. The plan is based on HUD program requirements, Council priorities, public input and stated objectives as identified in the City's 2013-2017 Housing and Community Development Plan. Recommend approval.

## **BIDS, CONTRACTS AND AGREEMENTS**

10. Authorization for City Manager to Sign and Execute Program Year (PY) WIOA 2016 Branding Grant Funds. The City of Savannah has received this grant from the Georgia Department of Economic Development, Workforce Division (GDEcD-WFD), which will provide a six-month period to allow signage in all comprehensive One Stops, and training to all staff, development of campaign to educate public on new brand and services, press releases and social media, for the period of September 1, 2016 through March 31, 2017.

Pursuant to the Coastal Workforce Services (CWS) Consortium Agreement, recommend approval to authorize the City Manager to enter into a Grant Administration Agreement with sub-grant recipients in accordance with the City of Savannah's procurement policies and procedures. The grant award totaling \$44,350 provides funding to a ten (10) county area, (Region 12) that includes Bryan, Bulloch, Camden, Chatham, Effingham, Glynn, Liberty, Long, McIntosh and Screven Counties. Recommend approval.

11. Coastal Workforce Services and Coastal Workforce Development Board – PY2016 Capacity-Building Funds Extension for the City of Savannah (Sub-Recipient) and City of Hinesville's Ex/Offender Sub-Award Grant No. COH-15-1. Authorization to accept and enter into agreements with sub-awardee and grant administration was approved on June 23, 2016. The City accepted a Workforce Innovation and Opportunity (WIOA) Strategic Grant Initiative initial allocation \$18,700, from Georgia Department of Economic Development-Workforce Division (GDEcD-WFD) earmarked for the City of Hinesville's Ex/Offender Program capacity building activities.

The funds were scheduled to expire on September 30, 2016. After receiving approval to extend the grant award from GDEcD-WFD the Coastal Workforce Development Board agreed on October 25, 2016, at their full board meeting to extend the grant period and the City of Hinesville contract expiration date to October 31, 2016. The funds will be used for staff salaries, career assessment software, office furniture, supplies, etc. for serving returning citizens in Liberty County. There are no material changes to the grant award or sub-award agreement. Recommend approval.

12. Furniture for Coastal Workforce Services Career Center – Event No. 4547. Recommend approval procure furniture from McWaters, Inc. in the amount of \$32,734.16. The furniture will be used by Coast Workforce Services at the Hinesville Career Center. This purchase will be used to outfit the career center with desks, chairs, workstations, and file cabinets. Two bids were received, however, one was deemed non-responsive because the vendor did not acknowledge all addenda.

Bids were advertised, opened, and reviewed. Delivery: As Requested. Terms: Net 30 Days. The bidders were:

L.B. McWaters, Inc. (Garden City, GA) <sup>(D)</sup> \$32,734.16

Funds are available in the 2016 Budget, Grant Fund/WIOA-CWF-Hinesville One Stop/Other Contractual Services/Adult-2<sup>nd</sup> Grant of PY 2015 (Account No. 211.3394.51295.AD0215) and Grant Fund/WIOA-CWF-Hinesville One Stop/Other Contractual Service/Dislocated Worker - 2<sup>nd</sup> Grant of PY 2015 (Account No. 211.3394.51295.DW0215). A Pre-Proposal Conference was conducted and one vendor attended. <sup>(D)</sup>Indicates a non-local, non-minority owned business. Recommend approval.

13. Furniture for Coastal Workforce Services Administrative Offices – Event No. 4579. Recommend approval to purchase furniture from McWaters, Inc. in the amount of \$59,146.02. The furniture will be used by Coastal Workforce Services to outfit the administrative offices at their new facility located on Skidaway Road. This furniture will be used in the offices and conference room at the facility and will include desks, bookcases, tables, and chairs.

Bids were advertised, opened, and reviewed. Delivery: As Needed. Terms: Net 30 Days. The bidders were:

L.B. McWaters (Garden City, GA) <sup>(D)</sup>	\$	59,146.02
Center Office Systems <sup>(B)</sup>	\$	69,376.94

Funds are available in the 2016 Budget, Grant Fund/Cost Workforce Cost Pool/Office Building Furniture and Equipment/Overhead Pool (Account No. 211.3309.51520.WI0201). A Pre-Proposal Conference was conducted, however, no vendors attended. <sup>(B)</sup>Indicates a local, non-minority owned business. <sup>(D)</sup>Indicates a non-local, non-minority owned business. Recommend approval.

14. Pre-Employment Psychological Testing – Annual Contract Renewal – Event No. 3365. Recommend approval to renew an annual contract for pre-employment psychological assessments of law enforcement candidates with Stephen J. Sampson, PhD in the amount of \$45,000.00. Stephen J. Sampson, PhD proposed a per-candidate fee of \$300.00. The services are needed to screen Savannah-Chatham Metropolitan Police Department applicants for psychological fitness for duty.

This is the first of four renewal options available.

Bids were originally received on July 28, 2015.

The method used for this procurement was the request for proposal. Proposals were received and evaluated on the basis of qualifications, methodology, references, fees, and local vendor participation.

Both proposers demonstrated excellent experience in the performance of psychological assessment and testing. The fees for the services were equal. Dr. Sampson will perform the psychological testing at a City of Savannah site, which improves the efficiency of the administration.

Proposals were originally received on July 28, 2015. Delivery: As Needed. Terms: Net 30 Days. The proposers were:

B.P. Stephen J. Sampson (Gwinnett County, GA) <sup>(D)</sup>\$ 45,000.00  
Stone, McElroy and Associates <sup>(D)</sup> \$ 45,000.00

Proposer	Qualifications (30 Pts)	Methodology (30 Pts)	References (10 Pts)	Fees (25 Pts)	Local Participation (5 Pts)	Total
Stephen Sampson	27.5	27.5	8.5	25	0	88.5
Stone, McElroy and Associates	29	24	9	25	0	87

Funds are available in the 2016 Budget, General Fund/Training and Recruitment/Professional Purchasing Services (Account No. 101-4245-51238). A Pre-Proposal Conference was not conducted as this is an annual contract renewal. <sup>(D)</sup>Indicates non-local, non-minority owned business. Recommend approval.

15. License Plate Reader Solution – Annual Contract Renewal – Event No. 3568. Recommend approval to renew an annual contract for license plate readers with TJ Madden and Associates in the amount of \$58,944.00. Savannah Chatham Metropolitan Police Department currently plans to purchase four (4) license plate readers. Each license plate reader costs \$14,436.00 and the vendor charges a \$300.00 installation fee per unit. The license plate readers will provide Savannah Chatham Metropolitan Police Department officers with the ability to capture and respond to data from vehicle mounted equipment.

This is the first of four renewal options.

The method used for this procurement was the request for proposal. Proposals were received and evaluated on the basis of qualifications, system capabilities, fees, references, and local vendor participation.

Proposals were originally received on September 22, 2015. Delivery: As Needed. Terms: Net 30 Days. The proposers were:

B.P. TJ Madden and Associates (Braselton, GA) <sup>(D)</sup> \$31,478.00\*  
Secure Watch LLC <sup>(D)</sup> \$36,161.00\*  
L-3 Communications <sup>(D)</sup> \$38,750.00\*  
Federal Signal Corporation <sup>(D)</sup> \$43,253.00\*  
Applied Intelligent Systems <sup>(D)</sup> \$44,898.00\*

Proposers	Qualifications and Experience (30 pts)	System Capabilities (30 pts)	Fees (25 pts)	References (10 pts)	Local Participation (5 pts)	Total (100 pts)
TJ Madden & Associates	24	27.6	25.00	9.6	0	86.2
Applied Intelligent Systems	23.6	25.4	17.53	8.8	0	75.3
Secure Watch 24 LLC (On Prem)	22.2	25.8	18.41	7.6	0	74.0
L-3 Communications Mobile (On Prem option only)	20	23.2	20.31	6	0	69.5
Federal Signal Corp	19.6	24.6	14.23	5.4	0	63.8

Funds are available in the 2016 Budget and the 2017 Proposed Budgets, General Fund/Traffic Unit/Office, Building Furniture, Equipment (Account No. 101-4231-51520); General Fund/Savannah Drug Squad/Office, Building Furniture, Equipment (Account No. 101-4266-51520); General Fund/Patrol and Special Ops/Office, Building Furniture, Equipment (Account No. 101-4210-51520). A Pre-Bid Conference was not conducted as this is an annual contract renewal. <sup>(D)</sup>Indicates non-local, non-minority owned business. <sup>(\*)</sup>Indicates pricing for two units. Recommend approval.

16. Savannah Chatham Metropolitan Police Department Headquarters Roof Replacement – Event No. 4549. Recommend approval to procure construction services from MetalCrafts, Inc., a Tecta America Company, in the amount of \$164,590.00. The Development Services Department will use the services to replace the roof at the Savannah Chatham Metropolitan Police Department Headquarters.

Two bids were received; however, one did not meet the MWBE requirements and could not be further considered.

The MWBE goal for this proposal was 23%, with the breakdown being 17% MBE and 6% WBE. The recommended proposer submitted participation of 24.1% MWBE, with the breakdown of 18.1% MBE using Pioneer Construction and 6% WBE participation using Steel Erectors, Inc.

The bid was advertised, opened, and reviewed. Delivery: As Requested. Terms: Net 30 Days. The bidder was:

L.B. MetalCrafts, Inc. a Tecta American Company <sup>(B)</sup> \$164,590.00  
Savannah, GA

Funds are available in the 2016 Budget, Capital Improvements Fund/Capital Improvement Projects/Other Costs/SCMPD HQ Roof Replacement (Account No. 311-9207-52842-PB0239). A Pre-Bid Conference was conducted and four vendors attended. <sup>(B)</sup>Indicates local, non-minority owned business. Recommend approval.

17. Surveying and Drafting Services – Annual Contract Renewal – Event No. 3154. Recommend approval to renew an annual contract for surveying and drafting services with Brewer Land Surveying in the amount of \$30,600.00. The Development Services Department and other departments will use the surveying and drafting services to survey properties throughout the City.

The method used for this procurement was the request for proposals. Proposals were received and evaluated on the basis of qualifications and experience, specific personal experience, local participation, and fees.

This is the first of two renewal options available.

Proposals were originally received April 28, 2015. Delivery: As Needed. Terms: Net 30 Days. The proposers were:

B.P. Brewer Land Surveying (Pooler, GA) <sup>(D)</sup>	\$30,600.00
Hussey, Gay, Bell & DeYoung <sup>(B)</sup>	\$46,850.00
EMC <sup>(B)</sup>	\$37,600.00

Proposer	Qualifications (40 pts)	Specific Experience (30 pts)	Local Participation (5 pts)	Fees (25 pts)	Total (100 pts)
Brewer Land Surveying, LLC	40	28	0	25	93
HGBD	40	30	5	16	91
EMC	40	25	5	20	90

Funds are available in the 2016 Budget, Capital Improvements Fund, Capital Improvement Projects/Other Costs/Various CIP Projects (Account No. 311-9207-52482). A Pre-Proposal Conference was not conducted as this is an annual contract renewal. <sup>(B)</sup>Indicates local, non-minority owned business. <sup>(D)</sup>Indicates non-local, non-minority owned business. Recommend approval.

18. Autodialers – Annual Contract Renewal – Event No. 3201. Recommend approval to renew an annual contract for autodialers with EH Solutions in the amount of \$51,620.00. The Conveyance and Distribution Department will use the telephone automatic monitoring system for monitoring and alarm notification systems in various wastewater pumping stations in the event of emergencies.

This is the first of three renewal options available.

Bids were originally received on September 29, 2015. Delivery: As Needed.  
Terms: Net 30 Days. The bidders were:

L.B.	EH Solutions (Royston, GA) <sup>(D)</sup>	\$	51,620.00
	USA Blue Book <sup>(D)</sup>	\$	57,862.50

Funds are available in the 2016 Budget, Water and Sewer Fund/Lift Station Maintenance/Equipment Repair Parts (Account No. 521-2552-51335). A Pre-Bid Conference was not conducted as this is an annual contract renewal. <sup>(D)</sup>Indicates non-local, non-minority owned business. Recommend approval.

19. Well Maintenance – Annual Contract Renewal – Event No. 3372.  
Recommend approval to renew an annual contract for well maintenance services with Woodrow Sapp Well Drilling, Inc. in the amount of \$114,500.00. The Water Supply and Treatment Department will use the services for maintenance of well sites.

This is the first of three renewal options available.

Bids were originally received on September 15, 2015. Delivery: As Needed.  
Terms: Net 30 Days. The bidders were:

L.B.	Woodrow Sapp Well Drilling, Inc. <sup>(D)</sup>	\$114,500.00
	(Brunswick, GA)	
	Rowe Drilling Co. <sup>(D)</sup>	\$119,040.00

Funds are available in the 2016 Budget, Capital Improvements Fund/Capital Improvement Projects/Other Costs/Well Preventative Maintenance (Account No. 311-9207-52842-WT0927). A Pre-Bid Conference was not conducted as this is an annual contract renewal. <sup>(D)</sup>Indicates non-local, non-minority owned business. Recommend approval.

20. Chlorine – One Ton Cylinders – Annual Contract Renewal – Event No. 3492.  
Recommend approval to renew an annual contract for liquid chlorine in one ton cylinders with Allied Universal Corporation in the amount of \$98,775.00. The Water Reclamation and Industrial and Domestic Water Departments will use the chlorine to treat water at various City water treatment plants. The annual contract amount has increased due to an increase in market pricing, but Allied Universal Corporation is still the low bidder.

This is the first of three renewal options available.

Bids were originally received on September 1, 2015. Delivery: As Needed.  
Terms: Net 30 Days. The bidders were:

L.B.	Allied Universal Corporation (Miami, FL) <sup>(D)</sup>	\$	84,725.00*
	JCI Jones Chemicals, Inc. <sup>(D)</sup>	\$	107,500.00*



Funds are available in the 2016 Budget, I&D Water Fund/I&D Water Operation/Chemicals (Account No. 531-2581-51323) and Water and Sewer Fund /President Street Plant/Chemicals (Account No. 521-2553-51323). A Pre-Bid Conference was not conducted as this is an annual contract renewal. <sup>(D)</sup>Indicates non-local, non-minority owned business. <sup>(\*)</sup>Indicates original bid price. Recommend approval.

21. Repainting of Street Lights and Traffic Signal Poles – Annual Contract Renewal – Event No. 3525. Recommend approval to renew an annual contract for painting services with E&D Coatings, Inc. in the amount of \$63,751.00. The Traffic Engineering Department will use the contract to repaint street light and traffic signal poles in various locations around the City.

This is the first of three renewal options available.

Bids were originally received September 22, 2015. Delivery: As Requested. Terms: Net 30 Days. The bidders were:

L.B.	E&D Coatings, Inc. (Savannah, GA) <sup>(B)</sup>	\$	63,751.00
	Mitchell & Everett Construction <sup>(D)</sup>	\$	31,700.00*
	Miller Painting Company <sup>(D)</sup>	\$	98,250.00

Funds are available in the 2016 Budget, General Fund/Traffic Engineering/Other Contractual Services (Account No. 101-2103-51295). A Pre-Bid Conference was not conducted as this is an annual contract renewal. <sup>(B)</sup>Indicates local, non-minority owned business. <sup>(D)</sup>Indicates local non-minority owned business. <sup>(\*)</sup>Indicates low bidder not meeting specifications. Recommend approval.

22. Pump Repair for Water Reclamation Plants – Annual Contract Renewal – Event No. 3530. Recommend approval to renew an annual contract for pump repair services for the Water Reclamation plants with Goforth Williamson, Inc. (Primary) and GPM Environmental (Secondary) in the amount of \$46,015.00. This contract is used for pump repairs at the various water reclamation plants throughout the City.

This is the second of three renewal options available.

Bids were originally received on May 27, 2014.

Delivery: As Needed. Terms: Net 30 Days. The bidders were:

L.B.	Goforth Williamson, Inc. (Griffin, GA) <sup>(D)</sup> (Primary)	\$46,015.00
L.B.	GPM Environmental (Garden City, GA) <sup>(D)</sup> (Secondary)	\$49,420.00

Funds are available in the 2016 Budget, Water and Sewer Fund/President Street Plant/Regional Plants/Other Contractual Service (Account No. 521-2553/2554-51295). A Pre-Bid Conference was not conducted as this is an annual contract renewal. <sup>(D)</sup>Indicates non-local, non-minority owned business. Recommend approval.

23. Tree and Stump Removal – Contract Modification No. 2 – Event No. 3681. Recommend approval of Contract Modification No. 2 to AllCare Tree Surgery Inc., ArborMax Tree Service, LLC, ArborNature, and McKinnon, Inc. in the amount of \$500,000.00. This contract modification also includes an extension of the contract until March 1, 2017.

This contract is for the removal of potentially hazardous trees from public properties and rights of way to prevent safety hazards. This modification is needed because the backlog of trees scheduled to be removed has grown significantly due to the cleanup efforts associated with Hurricane Matthew. There are currently four pre-qualified vendors available to assist with the workload.

This contract was originally approved by Council on November 24, 2015 in the amount of \$500,000.00. The total amount of this contract to date, including this modification, is \$1,200,000.00.

Recommend approval of Contract Modification No. 2 to AllCare Tree Surgery Inc., ArborMax Tree Service, LLC, ArborNature, and McKinnon, Inc. in the amount of \$500,000.00. Funds are available in the 2016 Budget, General Fund/Park & Tree/Other Contractual Service (Account No. 101-6122-51295). Recommend approval.

24. Landfilling of Bio-Solids for Regional Plants – Annual Contract – Event No. 4260. Recommend approval to award an annual contract for landfilling of bio-solids to Waste Management in the amount of \$133,750.00. The Water Reclamation Department will use the contract to dispose of dewatered bio-solids at the City's regional plants.

Notifications were sent to all known suppliers; however, only one bid was received.

The bid was advertised, opened, and reviewed. Delivery: As Needed. Terms: Net 30 Days. The bidder was:

L.B. Waste Management (Chatham County, GA) <sup>(D)</sup> \$133,750.00

Funds are available in the 2016 Budget, Water and Sewer Fund/Regional Plants/Other Contractual Service (Account No. 521-2554-51295). A pre-bid conference was conducted and one vendor attended. <sup>(D)</sup>Indicates non-local, non-minority owned business. Recommend approval.

25. Design-Build Services – President Street Bio-Solids Dryer Facility – Event No. 4382. Recommend approval to procure design-build services from Layne Heavy Civil in the amount of \$20,485,800.00. The Water and Sewer Planning and Engineering Departments will use the services to design and build the President Street bio-solids dryer facility. The project includes two new belt filter presses, a live-bottom wet cake storage hopper, a low-temperature belt dryer, a pellet mill and cooler, a finished product storage silo, and a pull-through truck scale. Ancillary systems provided include wet and dry material conveyance, silo monitoring and safety, dust control, and electrical power and controls.

Four contractors were pre-qualified for this project. Of those, one submitted a proposal. A mandatory pre-proposal meeting was held and two of the pre-qualified vendors attended.

The method used for this procurement was the request for proposal, which evaluates criteria in addition to cost. Proposals were evaluated on the basis of fees, proposed schedule, design submittal, project approach, and DBE participation pursuant to the Georgia Environmental Finance Authority (GEFA) requirements.

The MWBE requirement for this project was an 8% good-faith effort with the breakdown being 4% MBE and 4% WBE as required for GEFA funding. The City's MWBE Program Coordinator has reviewed the proposer's good faith efforts and determined that adequate evidence of a plan to meet these goals was provided.

This project is being funded by a low interest loan from GEFA.

This proposal was advertised, opened, and reviewed. Delivery: As Requested. Terms: Net 30 Days. The proposer was:

B.P. Layne Heavy Civil (Fairburn, GA) <sup>(D)</sup> \$20,485,800.00

Proposer	Fees (60 pts)	Schedule (10 pts)	Design Submittal (15 pts)	Project Approach (5 pts)	DBE Participation (10 pts)	Total Score (100 pts)
Layne Heavy Civil	60	7.5	13	3.25	10	93.75

Funds are available in the 2016 Budget, Capital Improvements Fund/Capital Improvement Projects/Other Contractual Costs/President Street BioSolids Handling (Account No. 311-9207-51295-SW0815). A Pre-Proposal Meeting was conducted and eleven vendors attended. <sup>(D)</sup>Indicates non-local, non-minority owned business. Recommend approval.

26. Turn Lane Extension – Event No. 4546. Recommend approval to procure roadway construction services from E&D Contracting Services, Inc. in the amount of \$39,800.00. These services will be used to extend the left-turn lane of westbound Jimmy DeLoach Parkway onto Benton Boulevard. The work will include grading, traffic control, erosion control, base aggregate, asphalt materials, and grassing.

Bids were advertised, opened, and reviewed. Delivery: As Requested. Terms: Net 30 Days. The bidders were:

L.B.	E&D Contracting Services, Inc. (Savannah, GA) <sup>(E)</sup>	\$39,800.00
	Sitework Construction, LLC <sup>(B)</sup>	\$59,500.00
	Savannah Construction and Preservation <sup>(B)</sup>	\$69,565.00
	A.D. Williams Construction Company <sup>(D)</sup>	\$88,920.00
	Griffin Contracting, Inc. <sup>(D)</sup>	\$97,928.25

Funds are available in the 2016 Budget, Capital Improvements Fund/Capital Improvement Projects/Other Costs/Larp Manhole Adjustment (Account No. 311-9207-52842-SP0909). A Pre-Bid Conference was conducted and two contractors attended. <sup>(B)</sup>Indicates local, non-minority owned business. <sup>(D)</sup>Indicates non-local, non-minority owned business. <sup>(E)</sup>Indicates local, woman-owned business. Recommend approval.

27. Automated Meter Analysis – Sole Source – Event No. 4655. Recommend approval to procure Beacon Automated Meter Analytics software from Badger Meter, Inc. in the amount of \$44,680.00. The Water Distribution Department will use the software for the automated meter reading system.

The software will replace the existing Connect software which is no longer serviced by the Badger Orion system. This is a sole source because Badger Meter, Inc. is the only supplier of this software which integrates and transfers the City of Savannah's automated meter readings to existing City software. The cost includes a software engagement fee, mobile read module software license fee, user log-in fee, on-site training, and annual service fee.

Delivery: As Requested. Terms: Net 30 Days. The vendor is:

S.S.	Badger Meter, Inc. (Milwaukee, WI) <sup>(D)</sup>	\$	44,680.00
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Funds are available in the 2016 Budget, Water and Sewer Fund/Water Distribution/Computer Hardware/Software (Account No. 521-2503-51510). A Pre-Bid Conference was not conducted as this is a sole source procurement. <sup>(D)</sup>Indicates non-local, non-minority owned business. Recommend approval.

28. Zonar Annual Renewal – Sole Source– Event No. 4666. Recommend approval to procure an annual agreement for GPS services from Zonar Systems in the amount of \$27,877.84. The services are used to monitor the Sanitation Bureau's fleet and to assist in routing vehicles in the most efficient and cost-effective method. This is a sole source because this service monitors existing Zonar equipment already installed in the Sanitation Bureau's vehicles.

Delivery: As Requested. Terms: Net 30 Days. The vendor is:

S.S. Zonar Systems (Tukwila, WA) <sup>(D)</sup> \$ 27,877.84

Funds are available in the 2016 Budget, Sanitation Fund/Various Departments/Other Contractual Services (Account No. 511-0000-51295). A Pre-Proposal Conference was not conducted as this is a sole source procurement. <sup>(D)</sup>Indicates non-local, non-minority owned business. Recommend approval.

29. Coliform Reagent – Sole Source – Event No. 4670. Recommend approval to renew an annual contract for coliform reagent from IDEXX Laboratories in the estimated amount of \$40,000.00. The coliform reagent is used to monitor drinking water quality for the testing and analysis of coliforms, E. coli, and enterococci at the Industrial and Domestic Water Treatment Plant.

This is a sole source because IDEXX is the only known supplier of this specialized material and IDEXX is used by the State Environmental Protection Division. Pricing is per the State of Georgia contract.

Delivery: As Needed. Terms: Net 30 Days. The vendor was:

S.S. IDEXX Laboratories (Westbrook, ME) <sup>(D)</sup> \$40,000.00

Funds are available in the 2016 Budget, Industrial and Domestic Fund/Industrial and Domestic Operation/Chemicals (Account No. 531-2581-51323). A Pre-Bid Conference was not conducted as this is a sole source procurement. <sup>(D)</sup>Indicates non-local, non-minority owned business. Recommend approval.

30. Medical and Pharmacy Stop Loss Insurance – Annual Contract Renewal – Event No. 4676. Recommend approval to renew an annual contract with PartnerRe America Insurance Company for medical and pharmacy stop loss insurance in the estimated amount of \$621,846.12. This coverage provides medical and pharmacy catastrophic claims insurance for the City's self-funded plans. Based upon member enrollment in the plan for 2017, there are approximately 1,232 single enrollments and 1,165 family enrollments. This renewal premium includes an increase of approximately 3% from the previous year.

This is a sole source because our current benefits provider, USI Insurance Services, did a market assessment and determined this to be the most cost effective plan.

Delivery: As Requested. Terms: Net 30 Days. The vendor is:

S.S. PartnerRe America Insurance Company <sup>(D)</sup> \$ 621,846.12  
(New York, NY)

Funds are available in the 2017 Proposed Budget, Risk Management Fund/Risk Management Medical Insurance/Individual Stop Loss (Account No. 621-9805-52292). A Pre-Proposal Conference was not conducted as this is a sole source procurement. <sup>(D)</sup>Indicates non-local, non-minority owned business. Recommend approval.

31. Consulting Services for Tourism Management Plan – Event No. 4361. Recommend approval to procure consulting services for the City's tourism management plan from The Experience Institute in the amount of \$42,900.00. The Tourism Management and Ambassadorship Department will use the services to develop a plan to balance the tourism industry interests and resident needs in Savannah's National Landmark Historic District.

The method used for this procurement was the request for proposal, which evaluates criteria in addition to cost. Proposals were evaluated on the basis of qualifications, project approach, references, fees, and local participation.

The City of Savannah's cost will be \$16,400.00, with the balance funded by contributions from Visit Savannah, Historic Savannah Foundation, Downtown Neighborhood Association, Tourism Leadership Council and a grant from the National Trust.

Four proposals were received; however, one proposer requested that its proposal be withdrawn due to a conflict of interest.

The proposal was advertised, opened, and reviewed. Delivery: As Requested. Terms: Net 30 Days. The proposers were:

B.P. The Experience Institute (Tucson, AZ) <sup>(D)</sup>	\$	42,900.00
Symbioscity <sup>(E)</sup>	\$	41,750.00
Resonance Consulting, LLC <sup>(D)</sup>	\$	91,170.00

Proposer	Qualifications (30 pts)	Project Approach (30 pts)	References (15 pts)	Fees (20 pts)	Local Participation (5 pts)	Total (100 pts)
The Experience Institute	23.5	23	12.5	19.46	0	78.46
Symbioscity	20.33	20.67	11.17	20	5	77.17
Resonance Consulting, LLC	27.17	25.17	13.83	9.16	0	75.33

Funds are available in the 2016 Budget, Grant Fund/Miscellaneous Grants/Professional Purchased Services/National Trust For Historic Preservation Grant Fund (Account No. 213-9203-51238-GS0120) and Parking Services Fund/Tourism Management and Ambassadorship/Professional Services (Account No. 561-1116-51238). A Pre-Bid Conference was conducted and no vendors attended. <sup>(D)</sup>Indicates non-local, non-minority owned business. <sup>(E)</sup>Indicates local, woman owned business. Recommend approval.

32. Network Maintenance and Purchases – Contract Modification No. 3 – Event No. 3886. Recommend approval of Contract Modification No. 3 for network maintenance to Layer 3 Communications in the amount of \$390,170.39.

The original contract was for hardware and software maintenance for designated equipment from Juniper Networks, Aruba Networks, and Palo Alto Networks. This modification is needed to replace network equipment in the Data Center based on replacement schedules. This equipment will be staged in preparation for moving the Data Center to the Critical Workforce Shelter to provide more resiliency of operations.

The original contract was approved by Council on February 18, 2016 for \$316,294.03. The total cost of this contract to date, including this modification, is \$755,102.09.

Recommend approval of Contract Modification No. 3 to Layer 3 Communications in the amount of \$390,170.39. Funds are available in the 2016 Budget, Capital Improvement Projects/Capital Improvement Projects/Other Costs/Data Center Move out of Civic Center (Account No. 311-9207-52842-OP0255). Recommend approval.

33. Contractor/Vendor Agreement with Georgia Association of Chiefs of Police – Savannah/Hilton Head International Airport. The Savannah Airport Commission requests approval of a Contractor/Vendor Agreement with Georgia Association of Chiefs of Police in the amount of \$32,500.00 for an assessment of the SAC Airport Police Department. The agreement will be effective as of the execution date and will terminate upon project completion, but no later than April 30, 2017. The cost for this service is projected to be \$32,500.00, which includes lodging for the assessors and printing the report. The report is expected to be submitted within eight weeks after all data have been collected. Recommend approval.
34. CAD and Police Software, City of Savannah Event No. 3761 – Savannah/Hilton Head International Airport. The Savannah Airport Commission (SAC) requests approval of a contract with Southern Software in the amount of \$74,898.00 for Computer Aided Dispatch (CAD) and Police Software. The Commission advertised a Request for Proposals (RFP) from qualified vendors for the deployment and integration of a state of the art, integrated Airport Police Department, CAD, Records Management System, and Mobile Data Information System. The proposer will be responsible to provide all the necessary services and installation to fulfill the requirements stated in the RFP. An evaluation committee composed of SAC police, information technology, and engineering staff evaluated and ranked the proposals in accordance with the criteria provided in the RFP. The highest ranked proposal was submitted by Southern Software. Southern Software will furnish and install the requested CAD and Police Software. Recommend approval.
35. Jumbo General Aviation Federal Inspection Services (G/A FIS) Facility – Savannah/Hilton Head International Airport. The Savannah Airport Commission requests approval of Amendment No. 3 to Task Order No. 4 with Reynolds, Smith and Hills (RS&H) in the amount of \$55,100.00. The Task Order with RS&H to design a Jumbo GA FIS Arrivals Facility for SAC was set up so the construction of the facility would be completed by late 2017, for international commercial service flights and international GA charters to begin arriving in January 2018. RS&H followed and exceeded the U.S. Customs and Border Protection (CBP) published requirements for the new facility. However, after the final design review meeting was held with RS&H, CBP, and SAC, and all parties had approved the final plans, RS&H received a new set of review comments from CBP which required substantial changes to plans already approved by all. To make the changes required by CBP's late review comments will cost \$55,100.00 and will add a month to the schedule. Recommend approval.



36. EnviroTech Fan Terminal Units (FTU's) with New Alerton Building Automation System (BAS) Controls – Savannah/Hilton Head International Airport. The Savannah Airport Commission requests approval of a contract with Brooks Building Solutions in the amount of \$564,663.00 to furnish labor and materials for the lifecycle replacement of (107) EnviroTech FTU's with new Alerton (BAS) controls and related components as well as the final phase upgrade of the existing obsolete Alerton Ibex controls. The EnviroTech FTU's Units were submitted for bid, City of Savannah Event 4535, where Brooks Building Solutions was the sole bidder. All FTU installation and Alerton Ibex Control upgrades are sole source based on the Alerton (BAS) Controls agreement with Brooks Building Solutions. Project includes labor and material to isolate existing EnviroTech terminal units, disconnect existing electrical, Alerton controls, etc. and remove and replace with new EnviroTech terminal units with new factory Alerton controls and related equipment to include Alerton discharge air sensors and room temperature sensors. Brooks Building Solutions will also provide start-up and verify unit operation of new terminal units and Alerton controls and will also replace obsolete Alerton Ibex controls on (13) additional existing EnviroTech terminal units and (7) existing York central station air handlers and associated outside air units to include new field controllers, discharge sensors, wall temperature sensors, and damper actuators. Recommend approval.

City of Savannah  
Summary of Solicitations and Responses  
For November 10, 2016

<u>Event Number</u>	<u>Annual Contract</u>	<u>Description</u>	<u>Local Vendor Available</u>	<u>MWBE Vendor Available</u>	<u>Total Sent</u>	<u>Sent to MWBE</u>	<u>Total Received</u>	<u>Received From MWBE</u>	<u>Estimated Award Value</u>	<u>Estimated MWBE Value</u>	<u>Low Bid Vendor Type</u>	<u>MWBE Sub</u>	<u>Vendor Type</u>	<u>Local Preference Applied</u>
3365	X	Pre-Employment Psychological Testing	Yes	Yes	124	17	2	0	\$ 45,000.00	0	D	0	0	No
3568	X	License Plate Reader Solution	Yes	Yes	184	17	5	0	\$ 31,478.00	0	D	0	0	No
4549		SCMPD Headquarters Roof Replacement	Yes	Yes	500	87	2	0	\$164,590.00	\$39,666.19	B	24.1%	18.1%-A 6%-F	No
3154	X	Surveying and Drafting Services	Yes	Yes	234	28	3	0	\$ 30,600.00	0	D	0	0	No
3201	X	Audodialers	Yes	Yes	235	27	2	0	\$ 51,620.00	0	D	0	0	No
3372	X	Well Maintenance	Yes	Yes	436	44	2	0	\$114,500.00	0	D	0	0	No
3492	X	Chlorine – One Cylinders	Yes	Yes	91	6	2	0	\$ 98,775.00	0	D	0	0	No
3525	X	Repainting of Street Lights and Traffic Signal Poles	Yes	Yes	231	36	3	0	\$ 63,751.00	0	B	0	0	No
3530	X	Pump Repair for Water Reclamation Plants	Yes	Yes	179	11	2	0	\$ 46,015.00	0	D	0	0	No
4260	X	Landfilling of Biosolids for Regional Plants	Yes	Yes	223	40	1	0	\$133,750.00	0	B	0	0	No

City of Savannah  
Summary of Solicitations and Responses  
For November 10, 2016

<u>Event Number</u>	<u>Annual Contract</u>	<u>Description</u>	<u>Local Vendor Available</u>	<u>MWBE Vendor Available</u>	<u>Total Sent</u>	<u>Sent to MWBE</u>	<u>Total Received</u>	<u>Received From MWBE</u>	<u>Estimated Award Value</u>	<u>Estimated MWBE Value</u>	<u>Low Bid Vendor Type</u>	<u>MWBE Sub</u>	<u>Vendor Type</u>	<u>Local Preference Applied</u>
4382		Design-Build Services-President Street Bio-Solids Facility	No	No	9	0	1	0	\$20,485,800.00	\$1,638,864.00	D	0	0	No
4546		Turn Lane Extension	Yes	Yes	440	67	6	1	\$ 39,800.00	0	A	0	0	No
4655		Automated Meter Analytics	No	No	1	0	1	0	\$ 44,680.00	0	D	0	0	No
4666		Zonar Annual Renewal	No	No	1	0	1	0	\$ 27,877.84	0	D	0	0	No
4670		Coliform Reagent	No	No	1	0	1	0	\$ 40,000.00	0	D	0	0	No
4676		Medical and Pharmacy Stop Loss Insurance	No	No	1	0	1	0	\$621,846.12	0	D	0	0	No
4361		Consulting Services for Tourism Management Plan	Yes	Yes	328	59	4	1	\$ 42,900.00	0	D	0	0	No
3761	N	CAD Police Software	Yes	Yes	532	76	4	0	\$74,989.00	0	D	0	0	

Vendor(s)\*

- A. Local Minority Owned Business
- B. Local Non-Minority Owned Business
- C. Non-Local Minority Owned Business
- D. Non-Local Non-Minority Owned Business
- E. Woman Owned Business
- F. Non-Local Woman Owned Business
- G. Local Non-Profit Organization

Petition 160305



Abandon the portion of the former Godley Road

